

RENTERS VERIFICATION DOCUMENTS CHECKLIST

****NOT ALL OF THESE WILL BE APPLICABLE**

Client Identification

- Copy of one picture ID for **ALL** household members age 18 and over
*** Acceptable forms of identification: Valid State Issued ID, Driver's License, U.S. Passport, Alien Registration Card, U.S. Military ID, State Public Assistance Card, Other Travel Documentation*

Primary Residency

- Dated lease agreement for rental from time of the storm or statement signed by landlord.
- Utility Bill (Mailed to address at time of disaster)
- Notarized statement
- Renters Insurance

Income/Assets

- Current income - all members of household age 18 and older (3 most recent Pay Stubs/Social Security (annual statement)/Pension)
- Complete tax return for previous year for all household members age 18 and older Complete
- bank statements – 3 months most recent for Checking/Savings Accounts Complete balance
- statements – 1 most recent for Investment/Retirement Accounts Unemployment or
- Workman's compensation verification
- Profit and Loss statements (self-employed)
- Letter from employer

Assistance received

- FEMA Assistance Declaration (Award/Denial/Withdrawal Letter)
- SBA Loan (Award/Denial/Withdrawal Letter)
- Insurance (Full claim statement for what was received and what the deductible was)
- Renter's Insurance (Settlement Statement)
- Auto Insurance (Settlement Statement)
- Charitable assistance / Grant Awards (Award letter or canceled checks, includes tangible and monetary.)

Disaster-related expenditures

- Current lease agreement (if different from primary/impacted residence)
- Receipts for additional expenses: increased rent, furniture, moving, storage, etc.